

GRADING SYSTEM

ST. MICHAEL ACADEMY OF ESCHATOLOGY has a plus/ minus (+/-) grading system. Grades for the undergraduate and graduate courses are reported by the symbols indicated in the following table:

<u>GRADE</u>	<u>GRADE POINTS</u>
A	4.00
A-	3.67
B+	3.33
B	3.00
B-	2.67
C+	2.33
C	2.00
C-	1.67
D+	1.33
D	1.00
D-	0.67
F	0.00
S	CREDIT ONLY
U (UNSATISFACTORY)	NO CREDIT
I	INCOMPLETE
AU (AUDIT)	NO CREDIT
CR (CREDIT BY EXAM)	CREDIT ONLY
W (WITHDRAWAL)	NO CREDIT
WM (WITHDRAWAL EXCEPTIONAL CIRCUMSTANCES)	NO CREDIT
NR	NO REPORTED GRADE
F (FAILURE)	UNDERGRADUATES ONLY
P (PASS)	CREDIT ONLY

An average of 70% per course must be obtained in the program or a degree to be awarded. Courses may be repeated according to the add/drop policy.

FINAL EXAM POLICY

Examination questions will be sent to the student at least one month prior to the date the completed examinations are due. Completed examinations must be submitted to the appropriate mentor on or before the deadlines given with the examination questions. If necessary, the student may request an extension of the deadline from the appropriate mentor.

If the student desires to rewrite an examination for which he or she received a failing grade, he or she may do so with the consent of the mentor. Only one rewrite per examination is permitted.

As stated above, non-Orthodox participants and parish priests with pastoral responsibilities need not fulfill the requirement for field projects. All others must design one of their projects, in conjunction with their pastors and the Projects Coordinator, to be in the area of education.

This mentor guidance places this correspondence program on the highest professional level and makes it more than a mere reading program.

As is true of any home study program, the keys to deriving maximum benefit are the SELF-MOTIVATION and SELF-DISCIPLINE of the student. It is strongly recommended that the student dedicate specific study hours, totaling five to seven hours per week to the program from the start.